

# MEMORANDUM OF UNDERSTANDING

BETWEEN

**SANATAN DHARMA COLLEGE, AMBALA CANTT., hereinafter  
called the Mentor Institute**

AND

**DAYANAND MAHILA MAHAVIDYALAYA, KURUKSHETRA,  
hereinafter called the Mentee Institute**

**MENTORSHIP PROGRAM UNDER THE UGC SCHEME  
"PRAMARSH" TO MENTOR NAAC ACCREDITATION  
ASPIRANT INSTITUTIONS TO PROMOTE QUALITY  
ASSURANCE IN HIGHER EDUCATION.**

This Memorandum of understanding has been made and agreed upon  
between the Parties mentioned below, signed on the 17<sup>th</sup> day of September,  
Year 2019.

## **SANATAN DHARMA COLLEGE, AMBALA CANTT. (Mentor Institute)**

Established in the year 1916, affiliated to Ambala Cantt University, Ambala Cantt, situated at Jagadhari Road, Ambala Cantt. Sanatan Dharma College, the Mentor Institute is a premier multi-faculty post-graduate co-educational institution of Higher Studies delivering Education. Furthermore Sanatan Dharma College is NAAC Accredited institution that was awarded Grade "A+" with CGPA 3.51 in the third cycle. It has also been bestowed with the status of College with Potential for Excellence by UGC, New Delhi twice. College has also been chosen as DDU Kaushal Kendra by UGC, New Delhi. The College has a vision to build technology professionals with a practical Industry exposure to be readily deployable in the industry.

## **Name & Brief Profile of Mentee Institute**

Dayanand Mahila Mahavidyala, Kurukshetra, was established in 1982 in the sacred memory of Maharishi Dayanand Saraswati with the aim to provide quality education to the girls of the region who were deprived of higher education due to the unhealthy atmosphere prevalent in co-educational institutes. Some visionaries of Arya Samaj came together and had the initiative to open a girls college where value - based and knowledge - based education could be imparted to the girls to make them meet the challenges of life. To promote cultural, social and moral awareness amongst students, every Monday assembly is held and Yajna is performed. For the last 37 years, the college has been successfully fulfilling its aim, reaching new heights every year. The college provides different courses in the streams of - Arts, Commerce, Science and Tourism at under graduate level and post graduate courses in English and Commerce. Students are given the facility to join add-on courses at certificate, diploma and advanced diploma level, simultaneously with their regular courses. The college has its

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Principal  
Dayanand Mahila Mahavidyala  
(Kurukshetra)

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own double-storeyed building with 29 class rooms, 18 labs, five smart room, one NCC room, one NSS room, a big Hall, a well equipped Seminar and Conference Hall, a spacious Management Room and a Guest Room, one Medical Aid Room, a Common Room, a well furnished Canteen and a Gym, a well-stocked computerized Library and its own Playground having Volleyball, Handball, Basketball courts and Kho-Kho ground. The college Managing Committee takes every measure to provide better infrastructure to improve standards of teaching and to promote co-curricular activities for overall development of the students. Lush green lawns outlined with flower beds and royal palm trees present a picturesque view in the eyes of the visitors. Our most distinctive feature is to march ahead taking along both tradition and technology.

### Objective of MOU:

The primary objective of this MOU between Sanatan Dharma College, the Mentor institute and Dayanand Mahila Mahavidyalaya, Kurukshetra, the Mentee institute is to collaborate to enhance the overall quality of the Mentee institutes by Mentoring and to enable them to get accredited. Other objectives of MOU are:

- To Provide services (Trainings, resources, guidance, knowledge and encouragement) to the Mentee institute for self improvement.
- To increase Collaborations.
- To help the Nation at large to improve the economy by uplifting the standards of higher education and produce high quality professionals.
- To learn new things by working in different environment.

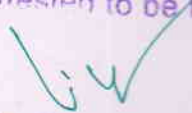
### Duration of MOU:


The duration of this MOU shall be for a period of two years from the effective date.

### Role of Mentor (Sanatan Dharma College, Ambala Cantt.)

1. To organize trainings and handholding activities as per the guidelines of the UGC Scheme of PARAMARSH for academic improvement of the Mentee institute.
2. To train Faculty and Staff of Mentee Institution for proper processes, documentation, and presentation by Mentor Institute.
3. To share knowledge, information and resources with Mentee institute.
4. To provide opportunities for research collaboration and faculty development.
5. To Guide and encourage the mentee institute to adopt best practices.

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Kurukshetra (aryana)

  
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Kurukshetra

6. To develop a resource pool by engaging experts from industry, institutes of eminence and from internal faculty of Mentor institute for the training and assessment of Mentee institute.
7. To identify the potential areas of improvement in assessment criteria for accreditation in Mentee institute and work to strengthen the same.
8. To provide support in the Professional Development of Academics of Mentee Institute.
9. To develop a complete framework for quality improvement of Mentee institute with Mentor-Mentee association and to improve the overall quality and enable mentee institute to move towards the path of excellence.

### Role of Mentee (Dayanand Mahila Mahavidyalaya, Kurukshetra)


1. The Mentee institution will nominate a fulltime faculty member as the Coordinator of the project who will look after the execution of the activities to be held under the scheme and will assist the Mentor institute as follows:
  - a. To understand the existing status of Mentee institute, assess their strengths and weaknesses and suggest methods for improvement and for overcoming the weakness.
  - b. To identify the issues of Mentee institute to be attended on priority and to improve the quality of Teaching and Learning.
  - c. To identify the bottlenecks in the existing mechanisms and to identify the opportunities for academic & administrative reforms.
  - d. To evaluate the optimum utilization of financial and other non-financial resources.
2. The Mentee Institution will undergo the actual NAAC Accreditation process with the help of Mentor institute.
3. The Mentee institute will provide full assistance to Mentor institute throughout the mentorship program.
4. The accreditation process will be initiated by the Mentee institute within the period of scheme of mentorship as recommended and suggested by the Mentor Institute.

### Frequency of Meetings:

Mentor –Mentee Institutes will meet at least once in every month during the tenure of mentorship program. Number of meetings can be increased as per the requirements of both the parties, Meetings can be held at the location of Mentor's or Mentee's institute as per convenience of the parties.

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Dayanand Mahila Mahavidyalaya  
Kurukshetra (Haryana)

  
Officer  
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Kurukshetra

### Amendment of MOU:

Any clause for the article of the MOU may be modified or amended by mutual agreement of Mentor and Mentee Institute. Any change, alteration, amendment or modification to this MOU must be in writing and signed by authorized representatives of both the parties.

### Location of Mentorship Program:

The identified activities for the mentorship program may be held at Mentor as well as at the place of Mentee institute.

### Confidentiality:

Each party agrees that it shall not, at any time, during or after executing the activities of this MOU, disclose any information in relation to these activities or the affairs of mentorship program without the express consent of both parties. Any sensitive topics that are discussed will be held in the highest confidence.

### Entirety of Understanding

This MOU contains the final and entire understanding between the parties, and all future projects or agreements shall be in a separate writing based upon mutual agreement of the parties, and neither the parties nor their agents shall be bound by any terms, conditions, statements, warranties, or representations, either oral or written, not herein contained.

**Governing Law:** This MOU and all issues arising out of the same shall be construed in accordance with the laws of India.

### Arbitration

Any dispute arising with regard to any aspect of this MOU shall be settled through mutual consultations and agreements by the parties to the MOU.

### Commitments of Mentors and Mentees

We have read the above and undertake that we will conduct our participation in this mentorship in accordance with the Mentoring MOU and principles and description provided above.

Dr. (Mrs.) Vijashawari, Principal

Principal

Dayanand Mahila Mahavidyalaya

(Name, designation & Signature of Mentee with official seal)

17-09-2019

Date

Rajinder Singh

Principal

Sanatan Dharma College (Lahore)

(Name, designation & Signature of Mentor with official seal)

Principal

Date

In-charge  
IQAC


Dayanand Mahila Mahavidyalaya  
Kurukshetra

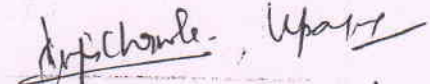
List of Activities organised/attended under MoU with S.D. College, Ambala Cantt. under the UGC Scheme "PARAMARSH" (session 2019-20).

S.No	Date	Activity	No. of Participants
1.	10/01/2020	Workshop/Training on SSR	04
2.	17/05/2020	Webinar on the topic SSR Awareness for criteria I AND II	18
3.	25/05/2020	Webinar on the topic SSR Awareness for criteria IV	17
4.	22/06/2020	Collaborative Webinar on the topic "Innovation and IPR"	17
5.	24/06/2020	Webinar on the topic SSR Awareness for criteria VI	12

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Dayanand Mahila Mahavidyalaya  
Kurukshetra (Haryana)

  
Convener  
IQAC  
Dayanand Mahila Mahavidyalaya  
Kurukshetra

  
(Co-ordinator, IQAC)

## List of Participants

Workshop/Training Programme on 10/01/2020 at S.D. College, Ambala Cantt.

Organised under the UGC scheme of PARAMARSH

1. Dr. Vijeshwari (Principal)
2. Mrs. Anju Chawla
3. Dr. Upasana
4. Dr. Suman Rajan

Total Number of participants: 04

*Anju Chawla* *Upasana*  
(IQAC)

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*Vij*  
Principal  
Dayanand Mahavidyalaya  
Kurukshetra (aryana)

*MP*  
Convener  
IQAC  
Dayanand Mahila Mahavidyalaya  
Kurukshetra

## List of Participants

Webinar on 17/05/2020 on the topic SSR Awareness Programme for criteria I and II under UGC scheme of PARAMARSH organised by S.D. College, Ambala Cantt.

1. Mrs. Anju Chawla
2. Mrs. Meenakshi Thakral
3. Dr. Upasana
4. Dr. Urmil Panghal
5. Mrs. Poonam Goyal
6. Dr. Himani Nagpal
7. Mrs. Prabhjot Kaur
8. Dr. Deepa
9. Dr. Suman Rajan
10. Mrs. Sapna
11. Dr. Anu Sharma
12. Dr. Shweta
13. Dr. Sonia
14. Mrs. Sudha
15. Ms. Komalpreet
16. Ms. Garima
17. Ms. Bhawana
18. Ms. Jyoti

Total Number of participants: 18

*Mrs Chawla*

Co-ordinator, IQAC

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*VW*  
Principal  
Dayanand Mahila Mahavidyalaya  
Kurukshetra (aryana)

*MJ*  
Convener  
IQAC  
Dayanand Mahila Mahavidyalaya  
Kurukshetra

## List of Participants

Webinar on 25/05/2020 on the topic SSR Awareness Programme for criteria IV under UGC scheme of PARAMARSH organised by S.D. College, Ambala Cantt.

1. Mrs. Anju Chawla
2. Mrs. Meenakshi Thakral
3. Dr. Upasana
4. Dr. Urmil Panghal
5. Mrs. Poonam Goyal
6. Dr. Himani Nagpal
7. Mrs. Prabhjot Kaur
8. Dr. Deepa
9. Dr. Seema Singh
10. Mrs. Sapna
11. Dr. Anu Sharma
12. Ms Priya
13. Mrs. Saroj
14. Mrs. Asha
15. Dr. Pooja Sharma
16. Mrs. Veenu
17. Dr. Reena Nagpal

Total Number of participants: 17

*Anju Chawla*

Co-ordinator, IQAC

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*[Signature]*  
Principal  
Dayanand Mahila Mahavidyalaya  
Kurukshetra

*[Signature]*  
Coordinator  
IQAC  
Dayanand Mahila Mahavidyalaya  
Kurukshetra



## List of Participants

Collaborative Webinar on 22/06/2020 on the topic "Innovation and IPR" under UGC scheme of PARAMARSH organised by S.D. College, Ambala Cantt. and Dayanand Mahila Mahavidyalaya, Kurukshetra

Mahila Mahavidyalaya, Kurukshetra

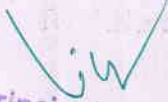
1. Mrs. Anju Chawla
2. Mrs. Meenakshi Thakral
3. Dr. Upasana
4. Dr. Shweta Saini
5. Dr. Urmil Panghal
6. Mrs. Poonam Goyal
7. Dr. Himani Nagpal
8. Mrs. Prabhjot Kaur
9. Dr. Deepa Rani
10. Dr. Suman Rajan
11. Mrs. Urmil Singh
12. Mrs. Sapna Malik
13. Dr. Sonia Rani
14. Dr. Anu Chauhan
15. Mrs. Sudha Rani
16. Dr. Reena Nagpal
17. Ms. Komalpreet Kaur

Total Number of participants: 17

Anju Chawla

Co-ordinator, IQAC.

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Principal  
Dayanand Mahila Mahavidyalaya  
Kurukshetra (aryana)



Convener  
IQAC  
Dayanand Mahila Mahavidyalaya  
Kurukshetra

## List of Participants

Webinar on 24/06/2020 on the topic SSR Awareness Programme for criteria VI under UGC scheme of PARAMARSH organised by S.D. College, Ambala Cantt.

1. Mrs. Anju Chawla
2. Mrs. Meenakshi Thakral
3. Dr. Upasana
4. Dr. Himani Nagpal
5. Mrs. Prabhjot Kaur
6. Dr. Suman Rajan
7. Dr. Neha
8. Ms. Lorika
9. Dr. Reeja
10. Ms. Jyoti
11. Dr. Anu Sharma
12. Dr. Reena Nagpal

Total Number of participants: 12

*Anju Chawla*  
Co-ordinators, IQAC

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*liw*  
Principal  
Dayanand Mahila Mahavidyalaya  
(Ambala)

*liw*  
Coordinator  
IQAC  
Dayanand Mahila Mahavidyalaya  
Kurukshetra